

Core Customer Day 2026

Infor Expense Management (XM)



Expense Reports

Simplify and Control Spending: Infor Expense Management

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25th March 2026



Priorities for Expense Management



**Better Spend
Insights**



**Integration to
Finance**



**Increased
Process Efficiency**



**Full
Compliance**

Why Infor Expense Management?

“Using Infor XM, we have **decreased the time our employees spend creating and approving expense reports by over 50%** and **lowered associated bank fees by over 30%.**”



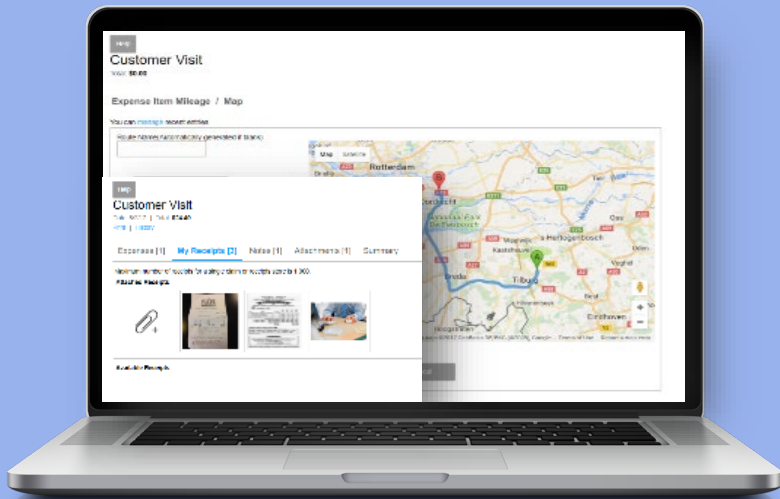
“TG4 has been using Infor XM as the organization's travel and expense management software provider for the past 6 years. Initially, we found the ability to customize the package to suit our organization's reporting needs **extremely flexible** and the integration to our other existing internal systems has been seamless. The **customer service and support** provided to TG4 has been very efficient and staff have always responded to our needs on a timely basis. We would have no hesitation in **recommending Infor XM** to potential clients.”



“Payments are now typically made within a week, **and processing time has decreased by nearly 70%.** We have saved the equivalent of 1 full-time person, reducing overhead significantly.”

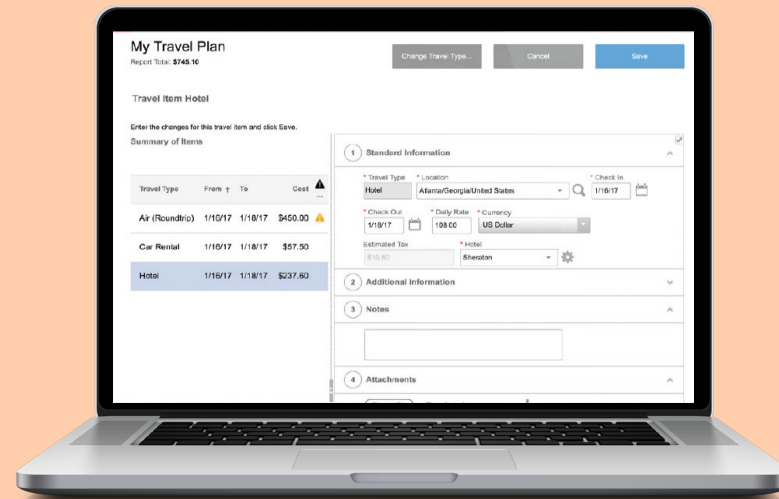


Key Modules for Expense Management



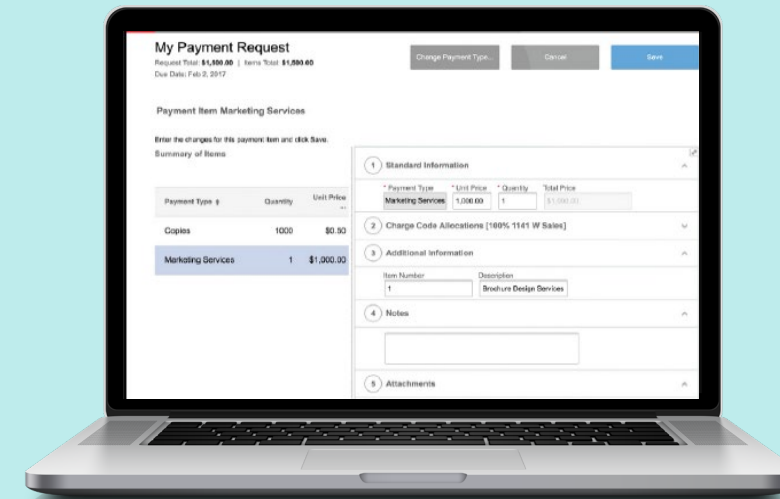
Expense Reports

- Automate expense capture with OCR and mobile entry
- Enforce policy compliance with built-in business rules
- Streamline approvals and reimbursement with ERP integration



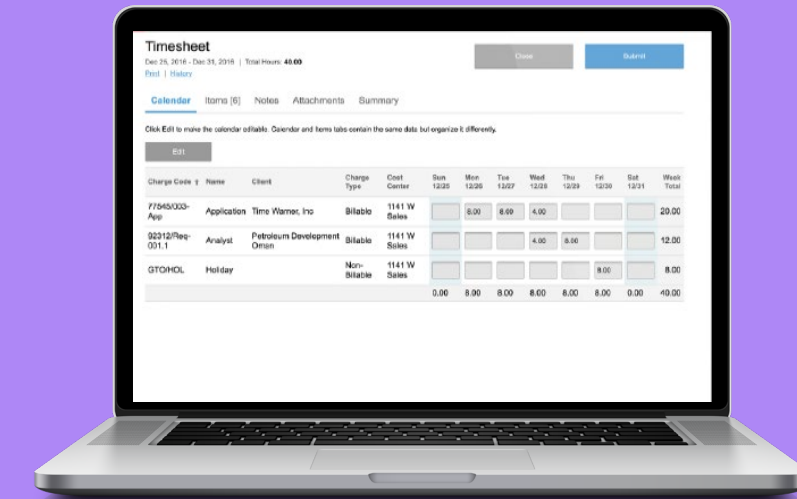
Travel Plans

- Pre-approve travel with estimated costs and policy checks
- Gain visibility into upcoming spend before it happens
- Integrate with travel booking tools for end-to-end tracking



Payment Requests

- Manage non-expense reimbursements like vendor or employee payments
- Ensure accurate coding and audit trails for all payments
- Route approvals and integrate seamlessly with finance systems



Timesheets

- Track project hours, billable time, and labor costs
- Support multiple time entry formats and approval workflows
- Enable accurate allocation to projects, grants, or cost centers

Creating **Business Value** with Infor Expense Management

Reduction in Travel and Expense Costs

Faster expense Processing Cycles



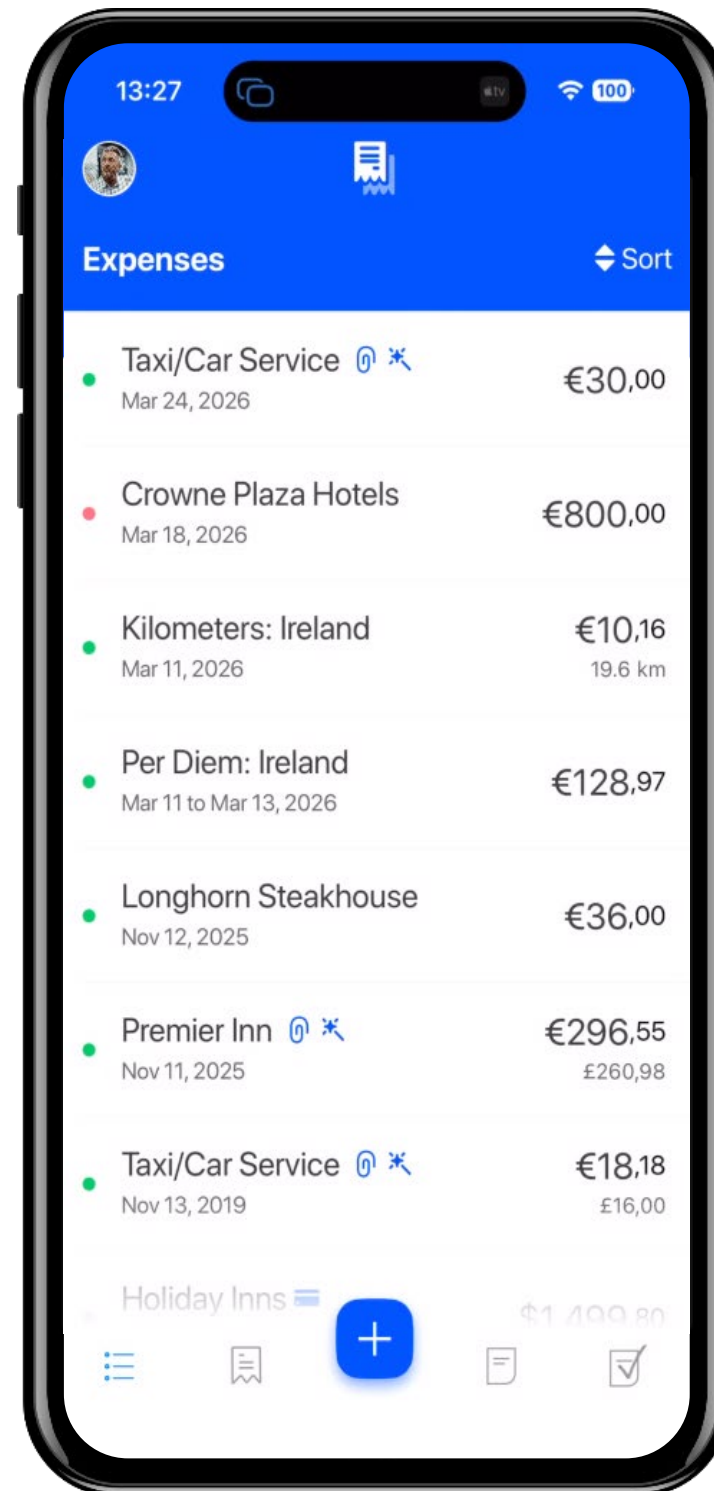
Improvement in Compliance

Better decision-making

Reduction in Audit Time Preparation

Higher User Adoption

Infor Expense Management – Mobile



Infor Expense Management – Web

infor Infor Expense Management Max Volz ▾ Start Proxy Sign Out

Inbox Expense Report Payment Request Travel Plan Timesheet

What do you want to do? Create a New... Upload Receipts Only Review Documents Search Documents Manage Receipts

6

My Documents €2,839.03

0

Documents for Review

7

My Credit Card \$3,048.46

2

Available Expenses £44.25; €29.90

Filter: Document Types, Activity, Date Export

<input type="checkbox"/>	Title	Tracking Number	Total	Appro
<input type="checkbox"/>	Trip Paris	ER00002053	€0.00	
<input type="checkbox"/>	trip to Barcelona	ER00002052	€1,120.00	
<input type="checkbox"/>	Trip to London	TP00000192	€500.00	
<input type="checkbox"/>	TripXXX	ER00002050	€45.00	
<input type="checkbox"/>	Trip Paris	ER00002048	€504.03	
<input type="checkbox"/>	Trip to Barcelona	TP00000191	€670.00	

infor Infor Expense Management

trip to Barcelona

ER00002052 | Max Volz | Date: 11/02/26 | Total: €1,120.00

[View/Edit Header](#) | [Print](#) | [History](#)

Help Close

Expenses [2] My Receipts [2] Exceptions [3] Notes Summary

Click on an expense to view it.

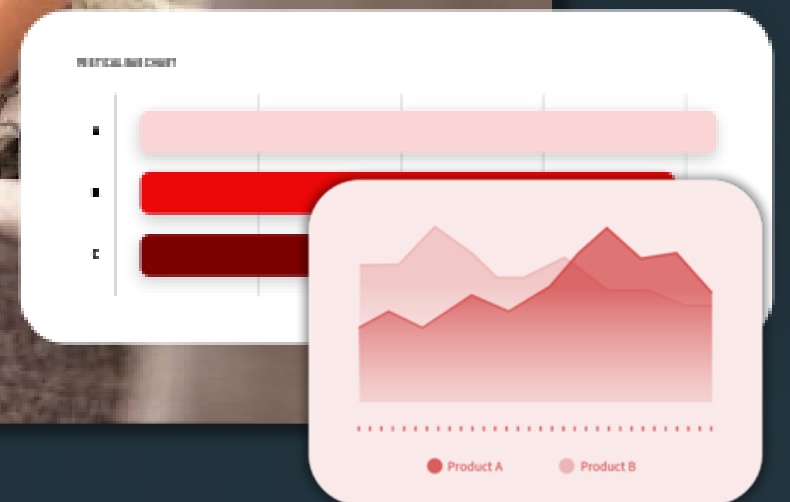
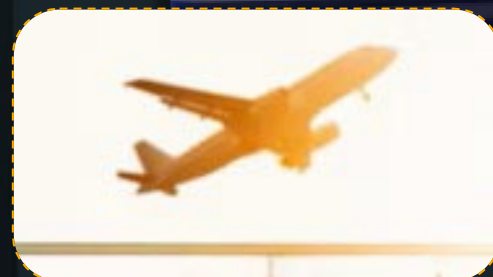
Export

<input type="checkbox"/>	Expense Type	Allocations	Date ↑	Foreign Amount	Amount	Approved Amount	Merchant	City	Receipts	Source
<input type="checkbox"/>	Airfare	100% 1/15/154/1544 Sales South	11/02/26		€670.00	€670.00	Austrian Airlines	Barcelona	1 receipt(s)	
<input type="checkbox"/>	Meals: Business	100% 1/15/154/1544 Sales South	11/02/26		€450.00	€450.00	Longhorn Steakhouse	Barcelona	1 receipt(s)	

■ Rejected ■ Submitted ■ Done ■ Returned for more information



Thank you!



Book an Infor Expense Management demo